



Call for Southside Photos

- **Seeking images related to the Southside of Flagstaff**
- **Display for top photos at Stronghold Coffee plus gift cards**
- **Part of the community input for the new Downtown Connection Center**

The City of Flagstaff announces a photo contest for residents of Flagstaff, ages 16 and up. The City of Flagstaff, through its Beautification and Public Art Commission (BPAC), advocates for the beautification, arts and sciences in Flagstaff and supports this call for photos. This community photo contest will assist the design team and artists for the new Downtown Connection Center gain more insight into the Southside Community.

CLOSING DATE AND TIME: April 21, 2021, 5:00 PM Arizona Time

WHERE TO SUBMIT PHOTOS: Applications shall be submitted prior to the Closing Date and Emailed to:

Jana Weldon, Beautification, Arts & Science Project Administrator
Jana.Weldon@flagstaffaz.gov

BACKGROUND



This image captures some of the vibrant street life and businesses that are adjacent to the Downtown Connection Center on Phoenix Avenue, west of Beaver Street. As Mountain Line moves forward to replace the existing center to better serve Flagstaff, the City of Flagstaff has contributed funding for beautification and art in the design. **This contest will help the design team and artists learn more about the Southside community, both the physical and social landscape by seeing how the community sees and reveals itself and the places that foster its unique identity**

PHOTOGRAPHY CONTEST CATEGORIES

- A.** Photos of special places or features that “bring light” to the Southside.
- B.** Photos that represent community or connection in the Southside.
- C.** Photos that evoke “going places,” or the future of the Southside.

APPLICATION REQUIREMENTS

You may submit **one photograph for each category**.

You may submit for one, two or all three categories, but submit **a separate email for each category**.

The photo image submitted **must be a photograph you yourself have taken, but it need not be current**.

For each category above, submit in a separate email. Total size of any email with application requirement attachments **cannot exceed 24 MB**.

- Make **Call for Southside Photos** the subject title of the email.
- **Attach** the photo submission in either a .jpg or .tiff digital format.
- In the email include **contact information** (name, address, email and telephone no.) Include which **category** this photo relates to (A. Features that “Bring Light”; B. Community or Connection; C. “Going Places” or the Future) and **provide a sentence as to why or how the photo reveals something about the Southside**. Include the **approximate date** you took the photo.
- If you are **under 18** years old, have your parent or legal guardian attach a permission letter what gives your name, date of birth, states that you can enter the contest and have your photo and name displayed publicly. Contact phone numbers for parents or legal guardians, their full names and their signatures must be included.

Email application materials as attachments to: Jana.Weldon@Flagstaffaz.gov

Applications not meeting the above listed requirements will not be considered

The application materials are due and must be submitted by **5:00 p.m. on Wednesday, April 21, 2021**. All submissions are electronic.

If your photo is selected for display at Stronghold Coffee, you will need to provide the image at a high resolution suitable for printing up to 11” x 14”.

QUESTIONS: All questions must be received by Jana Weldon via email at least three (3) calendar days prior to the Closing Date and Time.

DURATION

Display of selected photographs at Stronghold Coffee will be for one to four months.

ELIGIBILITY

This call is open to **all residents of Flagstaff** who are **at least 16 years of age**. All applicants under the age of 18 will need a permission statement of participation from a parent to legal guardian. City of Flagstaff **employees** are **not eligible**. Submitted photo images must be original and by the submitter though they need not be current.

CONTEST AWARDS

Up to three photographs for each of the three categories will be selected for display at Stronghold Coffee. The photographer whose photo is selected will also receive an honorarium gift card for Stronghold Coffee between \$10 and \$20. The selected images must be in a hi res printable format to receive the awards. The costs of the printing and mounting will be paid for by the City. After the exhibit is taken down, the printed photographs will be given to the photographers. The copyright to the photo belongs to the photographer but by entering the contest you are agreeing to unlimited, licensed use of the image by the City of Flagstaff Beautification, Arts and Sciences program and for educational purposes. The City will not use the photographs for commercial purposes.

ESTIMATED SCHEDULE

The City of Flagstaff reserves the right to alter these dates as necessary. Where non-performance is caused by usual and natural consequences of external forces, the schedule shall be adjusted accordingly

April 21, 2021 -	Application submission deadline (5:00 p.m.)
By May 12, 2021 -	Panel review, selection plus notification
By June 11, 2021 -	Display of Photos at Stronghold Coffee

SELECTION PROCESS

A selection panel that includes community members and design team members for the Downtown Connection Center will be convened to review all submissions meeting the application requirements and deadline.

Criteria for the Selection Panel to Choose Winners for Each Category

- a. **0-50 points:** Originality, visual/aesthetic quality and artistic merit of photo image.
- b. **0-50 points:** How well the photo image exemplifies the category

DUE DILIGENCE: It is your responsibility to examine the entirety of this document prior to completing your application.

PRE-APPLICATION MEETING: NONE.

LATE OFFERS: Late applications shall not be accepted. The City will return any late submissions.

WITHDRAWAL OF APPLICATION: You may withdraw a submission before the Closing Date and Time.

OFFER ACCEPTANCE PERIOD: The offer to display selected photographs made in response to this Call for Photos shall be valid and irrevocable for ninety (90) days after the Closing Date and Time for photo submittals.

ADDENDA: The City will issue any interpretation or correction of the Solicitation only by written addendum and a copy of each addendum will be e-mailed to you.

IMPROPER CONTACT WITH CITY EMPLOYEES: All applicants submitting an offer (including the firm's employees, representatives, agents, lobbyists, attorneys, and subcontractors) will refrain from direct or indirect contact for the purpose of influencing or creating bias in the evaluation/selection process with any person who may play a part in the evaluation/selection process. This includes but is not limited to the selection panel, City Council Members, City Manager, Assistant City Manager(s), Deputy City Manager(s), Department Directors or other staff ("City Staff"). This policy is intended to create a level playing field for all potential applicants, assure that contract decisions are made in public, and to protect the integrity of the selection process.